

West Bonner County School District

INSTRUCTION

2370

Homebound, Hospital and Home Instruction

A student absent from school for more than ten (10) consecutive days because of health or physical impairment will be provided the services of a teacher or an aide in the home or hospital. Appropriate educational services may begin as soon as eligibility has been established with a written statement from a licensed medical examiner and a written parental or guardian request.

Building principals will administer the requests and recommend staff for homebound instruction. Homebound instruction may be provided by use of a certified employee, an aide currently employed by the district, or a substitute teacher regularly employed by the district for up to six hours of instruction per week.

To be eligible students must be enrolled in the district prior to the accident or illness, students must be under a doctor's care (complete the Physician's Statement Form), be out of school for ten consecutive days, and a parent or guardian must complete the Request for Homebound Services Form.

Homebound services may be provided up to six weeks. At the end of the six-week period, the parent or guardian may request additional services. Building principals shall review the request and make a decision. Students receiving homebound instruction will not be counted absent on school rolls.

Such students shall be included in calculating the average daily attendance.

PROCEDURES FOR ACCESSING HOMEBOUND SERVICES

1. A parent or teacher contacts the building principal or counselor regarding homebound services.
Note: The student must be enrolled in a district school and be absent for ten (10) consecutive days before being eligible for homebound services.
2. The principal will provide the student's family with the "Physician's Statement" form. The family has this form completed by the physician and returns it to the principal.
3. The principal completes the upper portion of the "Request for Homebound Services" and sends this form along with a copy of the returned "Physician's Statement" form to the Superintendent.
4. The superintendent will complete the remainder of the "Request for Homebound Services" form and notify the appropriate principal to make arrangements for instruction to begin.
5. The principal will facilitate meetings between the homebound instructor and the teacher(s) to obtain work for the student.
6. Upon conclusion of homebound instruction, the provider will contact the principal and submit a summary of progress along with completed assignments.

7. Homebound services may be provided up to six weeks. At the end of the six-week period, the parent or guardian may request additional services by contacting the building principal. Building principals shall review the request and make a decision.

Legal Reference: I.C. § 33-1001 Definitions
I.C. § 33-1003A Calculation of Average Daily Attendance

Policy History:

Adopted on: March 14, 2007

Revised on: